

ARTC Board meeting

9.14.13

Called to order at 15:16

Attending: Hal W., Paul P., David B., Oreta T., Bill R., Tony F., Ron B., Patti W., Daniel T.

Agenda items

1 – Nominating Committee

Nominations for the upcoming election are:

David Benedict, Bill Ritch, Ron Butler, Ron Zukowski, Tony Fuller. Voting will be from September 29 through October 5. E-mail address will be through Paul Patterson. Alternately, voting in person may be handled on rehearsal night, October 2.

Andrew Chiang has submitted his resignation. Whether to fill his position or decrease the number of people on the Board will be discussed/decided on after the election.

2 - Studio Status

David reported that the studio/Whisperroom is 2/3 finished.

Henry has been contacted to get feedback on equipment recommendations.

We need to prioritize the order of equipment to be purchased.

We want our studio and the equipment we are using to present a professional appearance.

3 - Tracking form

Ron B. supplied a two-sided project outline for consideration.

Bill R. discussed Google Gantt charts.

An additional person will most likely be needed to help track the recording process.

4 - Google calendar

We can use it for keeping track of the use of the studio space.

After our approval for Google grant, we will be able to use Google calendar and many other Google apps.

5 - Production priorities

Existing projects

- 1 - Call of Cthulhu * (closest to being finished)
- 2 - Rory Rammer - Colour of the Shadow, etc. (B-side to Call of Cthulhu)
- 3 - Country of the Blind
- 4 - Nothing-At-All
- 5 - Can You Hear Me?
- 6 - House Across the Way

New projects

- 1 - WotW Untold Story
- 2 - In Need of a Bard
- 3 - Proper Thing
- 4 - Lone Star Planet
- 5 - Colour Out of Space
- 6 - Rory Rammer, Volume II

(We should get voice tracks for WotW and Bard by the end of October if the studio gets completed on schedule.)

6 - Flash drives

All 20 from DC were sold.

Discussion on buying more – Tony Fuller has estimates from 6 different companies.

We need to decide on style and size.

If we choose photo engraving, it should run about \$5.75 for 2G.

Minimum order is usually 100 for a price break.

Metal cases are also available.

Discussed the possibility of copying several titles onto one flash drive at the table (similar to print on demand).

We decided on the swivel design.

Proposal – The Board to authorize no more than \$800 for Tony Fuller to purchase 100 flash drives with ARTC logo. Ron/Hal– Passes by acclamation.

7 - Cost of editing

Christian Gould has proposed \$15 per finished minute.

Discussion on how to price - Possibly between \$150 and \$200 per finished hour.

After reviewing our potential earnings on CDs, it was noted that we can't afford \$15/finished minute.

We should price our editing at \$180 an hour to estimate our final production costs.

It was decided that we will offer our editors \$3/minute for any ARTC internal project. (Exception being CDC and Terminus Media.)

8 - CDC project

We have a script that has not been approved. This may involve some ARTC actors.

9 - Sales table

Discussion of having some actors help with sales during DragonCon.

Looking for "booth babes/bunnies" for future shows.

Talk to and train actors before the con. Then set a schedule for them to "work" the customers. Any volunteers must be trained - emphasized.

10 - Training people for breakdown of shows

This can be set up possibly as an assembly-line method.

We will announce a tech session to learn how to do this.

Next meeting set for 10.16.13 at 3 pm

Motion to adjourn David/Ron

Adjourned at 16:33

/paw