

Officers' Meeting, July 30, 2002

Attending: Bill Ritch, Henry Howard, Nancy Skidmore, Oreta Taylor, Daniel Taylor, David Benedict, Caran Wilbanks, Daniel Kiernan, Clair Kiernan and Dawn Benton.

Meeting was called to order at 7:37

Secretary's Report: Minutes approved

Treasurer's Report: Report accepted

Motions:

To authorize printing of Frankenstein covers at a cost of no more than \$700.00 (not including shipping and taxes). Approved

To authorize printing of logo tablecloths at a cost of no more than \$200.00 (not including shipping and taxes). Approved

To authorize printing of logo tote bags at a cost of no more than \$300.00 (not including shipping and taxes). Approved

To authorize renewing our membership in Atlanta Coalition for the Performing Arts, at a cost of no more than \$100.00. Approved

To authorize presenting a certificate thanking Ed Kramer for his support of ARTC over the years if Pat Henry approves. Approved

To authorize printing 4000 D*Con flyers at a cost of no more than \$400.00, not including taxes. Approved

Next meeting scheduled for: September 10, 7:30 pm

Meeting adjourned at: 10:03

Meeting of the Whole:

Tape Production Status--

"Queen of the Spaceways" and "Menace" expected to be ready by Christmas.

Henry is working on "Rory Rammer" and "Special Order"--music is needed to finish these.

Daniel T. is reviewing "Canterville Ghost" to see if voice tracks need to be redone.

"Solution Unsatisfactory"--needs some more sound effects and a review of the voice tracks.

The video project is tabled until after Dragon*Con.

Oreta is gathering a list of tapes that need new covers (old Sunset list).

David requested outside printing for "Frankenstein" covers. Covers can be printed so that 1 cd cover and 1 tape cover can be made on a single page. (Approximately 600-700 dollars)

"Brides" has been sent for CD duplication; the Kiernans are to print the covers.

Performance Schedule:

Two shows at Dragon*Con, Labor Day weekend. Bill suggested adding the abbreviated version of "Men Who Morph" for the guest stars. It will be read through for time.

Bill has been negotiating sound system details with Bill Harrison at D*C.

Henry is looking into options for Halloween tape broadcasts.

Oreta is waiting for further info on Stone Mountain Christmas.

Onstage Atlanta may be interested in "Atlanta Christmas"--Bill will check with them.

First Glance Atlanta--a festival of new theatrical works (October) David is checking on this to see if we can participate. We would need to provide promotional materials.

Nancy has ordered the tote bags; the tablecloth orders had been tabled because of cash flow for new productions; Nancy will check to see if it's too late to order for D*C.

Caran to call Oz re refurbishing the logo "shields" for our microphone stands.

Shopping cart: Daniel T. to work with Phil on this.

Caran has checked on what would be involved in getting reduced postage; it would only be helpful in very constrained circumstances such as mailing out promotional materials.

David has a memo at the artc.org/internal site for review.

Bill suggested giving a certificate of appreciation to Ed Kramer for helping us work with visiting celebrities, at the banquet. Daniel K recommended that Bill talk to Pat Henry first.

ACPA will be giving information about Atlanta theatre to incoming Tech students; David recommended including a brochure. Daniel K suggested a D*Con promotional flyer instead.